



व्याँस गाउँपालिका

गाउँ कार्यपालिकाको कार्यालय

सुन्सेरा - दार्चुला
सुदूरपश्चिम प्रदेश, नेपाल

फोन नं. ९८४८९००१२२, ९८४८७२७७५
फ्याक्स नं.
web: www.vyansmun.gov.np
email : itovyansmun@gmail.com
infovyansrm@gmail.com

प.सं. : ०७७/७८

च.नं. :

Invitation for sealed Quotation

Date of Second Publication: 2077/09/02

1. The Byans Rural Municipality invites sealed quotations from registered suppliers for following.

S.N.	Contract No.	Description of Goods	Estimated Amount (Including VAT)	Bid Security Amount	Bid document fee.
1	02-2077/078	Desktop computer, Printer, 4G pocket Wi-Fi & Scanner (Including Transportation and Installation)	6,30,000/-	18,900/-	1,000/-

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Byans Rural Municipality, Sunsera, Darchula.

3. A complete set of bidding Documents may be purchased from the office of Byans Rural Municipality Sunsera Darchula by eligible bidders on the submission of a written application, along with the copy of company form registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 for each bid document bill 2077/09/09 during office hours Payment should be made by Bank.

Name of the Bank: Machhapuchchhre Bank Limited Byans Branch

Account No. 1001524760848041

4. Sealed bids must be submitted to the office of Byans Rural Municipality by hand of or before 12 PM on 2077/09/09 Bids received after this deadline will be rejected.

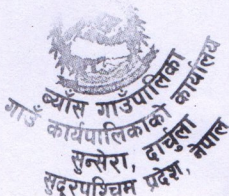
5 The bids will be opened in the presence of bidder's representatives who choose to attend at 2077/09/09, sharp 2:00 PM at the office of Byans Rural Municipality, Sunsera Darchula. Bids must be valid for period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of Rs.18900 (Eighteen Thousand and Nine Hundred Only) for contract no. 5-2077/78. Which should be valid for 45 days beyond the validity period of the bid a bidder wishes to submit the cash Security, the cash should be deposited in Account Name Dharauti khata Account No 1001524760848041 at Machhapuchchhre Bank Limited, Byans Branch and submit the receipt of the despoiled amount of cash along with the sealed Quotation.

6. If the last date of purchasing and for submission falls on a government holiday, then the next working day shall be considered as the last date in such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.

7. The purchaser reserves the right to accept or reject, wholly or barter any or all the sealed Quotations without assigning any reason, whatsoever.

8. For more information contact +9779848877118 or : www.vyansmun.gov.np

Chief Administrator Officer



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प्रमुख प्रशासकिय अधिकृत

BYANS RURAL MUNICIPALITY
Office Of Rural Municipal Executive
Sunsera, Darchula
Sudurpashchim Province, Nepal
(Social Security and Vital event registration section)
Second Published Date: 2077/09/01
REQUEST FOR QUOTATION (RFQ)

For

Digitization services of vital events Registration Application form
(Date of Issue of Request: 17 /12 /2020) (02/ 09 / 2077 B.S.)

Employer: [Byans Rural Municipality]

Project: Strengthening Systems for Social protection and Civil Registration (SSSPCR) in Department of National ID and civil Registration

Type of procurement: Non-consulting services

Title: Digitization services of vital event Registration Information form

IDA Credit No.: 5912-NP

Reference No: NP-DoCR-183661A- DS

1. The Byans Rural Municipality Palika (Employer) hereby requests you to submit price quotation(s) for the Digitization services of vital event Registration Information form described in the shopping document issued herewith.

To assist you in the preparation of your price quotation the necessary eligibility, experience and technical specifications, Service requirements and price schedule with required quantity are enclosed herewith.

2. You shall submit one original of the Price Quotation with the Form of Quotation, and clearly marked "Original". Your quotation in the attached format should be signed, sealed in an envelope and addressed to and delivered till 12 Noon of 09/09/2077 to the following address -

Employer's Address: Byans Rural Municipality, Sunsera, Darchula

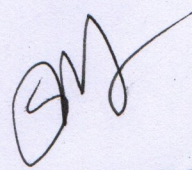
Telephone: 9848900122, 9848658411, 9848877118, 9848875382

Email address: infovyansrm@gmail.com

[Option: Your price quotation in the form attached may be submitted electronically to the above email addresses:]

3. Your quotation must be accompanied by adequate eligibility documentation (Copy of firm registration, VAT/PAN registration, Tax clearance for FY 2075/76, A written declaration made by the bidder, with a statement that s/he is not ineligible to participate in the procurement proceedings, has no conflict of interest in the proposed procurement proceedings, and has not been punished for a profession or business-related offense., showing experiences and CV of personnel (s) and other printed material or pertinent information (in English language) including names and addresses of firms providing similar type of service facilities.
4. The deadline to submit your quotation to the Employer is: 24/12/2020 (07/09/2077)
5. You shall submit only one set of quotations for the above items. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your Form of Quotation, your quotation will not be proceeded further.
6. Your quotation should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the conditions of Contract.

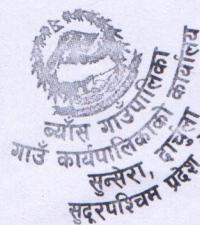


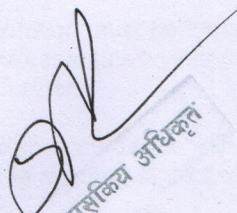

प्रमुख प्रशासकिय अधिकृत



- (i) **PRICES:** The prices should be quoted for Digitization services of vital event Registration Information form for **Byans Rural Municipality** Palika (place of destination). Prices shall be quoted in the Nepalese Rupees (NRs).
- (ii) **EVALUATION OF QUOTATIONS:** Offers determined to be substantially responsive to the eligibility requirements and then will be evaluated by comparison of their prices. An offer is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this Request for Quotation, and it will not be proceeded further. The Employer will evaluate and compare only the quotations determined to be substantially responsive. In evaluating the quotations, the Employer will adjust for any arithmetical errors as follows:
- (a) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (b) where is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
 - (c) If a Service Provider refuses to accept the correction, his quotation will be rejected.
- In addition, the quoted price shall include Value Added Tax (VAT).
- (iii) **AWARD OF PURCHASE ORDER.** The award will be made to the bidder offering the lowest evaluated price and that meets the required standards of technical and financial capabilities. The successful bidder will sign a Contract as per attached form of contract and terms and conditions of supply.
- (iv) **VALIDITY OF THE OFFER:** Your quotation(s) should be valid for a period of thirty (30) days from the deadline for receipt of quotation(s) indicated in Paragraph 5 of this Request for Quotation.
- (v) If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of Service Providers for the project for two years.
7. The bidder whose quotation has been accepted will be notified of the award of contract through the Letter of Acceptance issued by the Employer within 30 days from the date of submission of quotation.
8. Under the World Bank's Anticorruption Policy, bidders shall observe the highest standard of ethics during the assignment and execution of such contracts. The Byans Rural Municipality palika will reject a proposal for award, and will recommend to impose sanctions on parties involved, if it determines that the bidder recommended for award or any other party, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.
9. Please Confirm by e-mail the receipt of this request and whether or not you are willing to submit the price quotation.
10. Further information can be obtained from:
Office of the Mun /R-Mun, Byans Rural Municipality
Address: Byans Rural Municipality, Sunsera, Darchula
Telephone: 9848900122, 9848658411, 9848877118, 9848875382
Email address: infovyansrm@gmail.com

Chief administrative officer (or on behalf)
Office of the Mun /R-Mun **Byans Rural Municipality**
Address: **Byans Rural Municipality, Sunsera, Darchula**




प्रमुख प्रशासकीय अधिकृत